PCHA Mini-Grant Rubric

Category	3 points	2 points	1-0 points
Project Description	Project is thoroughly planned, clearly including all services, materials and participants involved.	Project shows some planning but lacks some specific details.	Project supplies insufficient information in its description and planning.
Project Purpose	Project clearly explains how it relates to the mission of the PCHA. Provides a thorough outline of what is to be accomplished and who will benefit from the project.	Project somewhat explains the relationship to the PCHA mission. Provides a partial outline of what is to be accomplished and who will benefit.	Project provides insufficient information on its relationship to the PCHA mission and overall purpose of the project.
Project Dissemination	Applicant clearly explains how information generated through the project will be distributed to the public.	Applicant somewhat explains how the information from the project will be distributed.	Applicant is insufficient in explaining how the project information will be distributed and who is to benefit.
Project Timeline	Timeline is appropriate and realistic for completing and disseminating the results of the project.	Timeline is somewhat inappropriate for completing some elements of the project.	Timeline is inappropriate for completing most of the elements of the project.
Project Budget	Project's overall budget and intended use of requested funds are thorough and clear.	Project's budget and intended use of requested funds are somewhat clear but lack listing certain expenses.	Project's budget and intended use of requested funds are unclear or unidentified.